**University Of Bristol A Cappella Society - Committee Meeting Minutes - Meeting 1 - 29th of May 2023**

**In Attendance:**

Alisha Agarwal - Publicity

**Present:**

Aaliyah Butt - President

Ayesha Chauhan - Social Sec

Godfrey Yu - Gig Coordinator

James Bantick - Treasurer

James Kerr - Resources (23 minutes late but he ran so whatever)

Ken De Leon - Equality’s Officer

Wilfred Kemsley - Secretary

1. **Apologies:**

Isabel Fraser - Vice-President - top start from you buddy.

1. **Action Update:**

**ACTION (ALL) -** fill out committee introduction form for social media

**ACTION (ALL) -** Check out summer plans documents and get to know what you need to do.

**ACTION (ALL)** - Next meeting, bring budget proposals if you want one and suggestions on how to make the family scheme as effective as possible

 **ACTION (WILF) -** create whentomeet for next meeting.

**ACTION (Alisha)** - consider format and creation of new flyers for freshers fair and beyond. Information includes voice parts, hours and audition times. Also pursue tote bags.

**ACTION (James B)** Factcheck that everyone in Wales is nice. I don’t believe you

**ACTION (Ayesha)** create plan for freshers bar crawl as first social of the year

**ACTION (JAMES K)** get your shit together.

**ACTION (Izzy, Aaliyah, Ken, James K)** have a meeting about room bookings.

**ACTION (KEN)** creates a calendar for key equalities dates throughout the year.

1. **Previous Minutes:**

There are not any. Sorry. I guess. I could make some up maybe? It's just this is the first session so there haven't been any. I’ve never written them. I'm sorry, I said I was sorry. I’m overthinking this, aren't I.

1. **Welcome:**

Super contasted AGM (lol) but well done to everyone and welcome.

1. **Goals For The Year:**
* We want Gold ballon, but comfortably get gold ballon, maybe even run for PAS society of the year? Aim for all twenty.
* Increase non-comp engagement in all aspects, gigs - social - all.
* Non Comp will always need to be supported from the committee - V. V. important.
* Aim to support a comp group to the London finals.
* **What do we need from the Committee** - attendance is important and check the group chat - bare minimum.
* **Goals for summer -** committee fest - attendance important - monitored by SU.
* **ACTION (ALL) -** [ACA-MITTEE Plan](https://docs.google.com/spreadsheets/d/1kdzd8eFVRrT7cVP-rSrDNuw-cbZ0nJdjIzIfqCc-g1M/edit?usp=drive_link) this is what each number of the committee **must do this summer** - Read it
* It also includes what to do for the gold balloon and personalised folders for each of us and evidence folders. Kinda hot.
* **ACTION (KEN)** create a calendar for key equalities dates throughout the year.
1. **How Will The Committee Operate:**
* Creation of a new role? As the committee we can create the role of Sponsorship and fundraising. They can also be Webmaster! The new role is called **OUTREACH COORDINATOR.**
* Then we can give someone the role until the AGM in october, that we can also call as a committee according to the constitution (According to Aaliyah). Jess Edwards has expressed interest. We Voted, She Won.
* Jess Edwards is the new **outreach coordinator** in principle**.** Good for her.
* Possible creation of a new group Calendar for commitee. James Kerr has never had a calendar because of course they haven't. Get your shit together James. You know what. Fuck it. **ACTION (JAMES K)** get your shit together.
* ROOM BOOKINGS. A meeting will be organised to discuss how this functions **ACTION (Izzy, Aaliyah, Ken, James K)** have a meeting about this.
1. **Key Events And Outline For The Year:**
* **Freshers fair -** may only be 1 day next year. Wilfred will be creating a rota, All committee will be expected to help. Hopefully lots of members will volunteer to work the stand. Date not confirmed
* There is lots of work to be done for marketing for this event. Maybe freebies, maybe new stash, maybe tote bags (This is a great idea). certainly a re-done Instagram.
* **ACTION (Alisha)** - consider format and creation of new flyers for freshers fair and beyond. Information includes voice parts, hours and audition times. Also pursue tote bags.
* **Balloon bar takeover** willalso take place the week after, followed by auditions themselves. Silly Fresh inbound.
* Help with transport needed for equipment, - not from Aaliyah as she keeps failing her drivers test. Clearly she hates UOB A Cappella.
* **Give it a go** will also follow, same day as takeover but in the daytime. Freshers fair is where we will find people for this event.
* **Freshers Bar crawl** will take place after. **ACTION (Ayesha)** create plan for freshers bar crawl as first social of the year
1. **Gold Balloon:**
* This is the SU rewards system. To be honest, the benefits perhaps don't outway the effort. But we've had gold status for seven years in a row - It is very good for leverage.
* Ken read out the rewards in full but it was so boring I couldn’t bring myself to copy it down - it is a ‘necessary evil’ in the exact words of our president.
* **HOWEVER** the 20 points you need to get to achieve the award is an excellent way to ensure we do good things.
* We then discussed how to achieve various goals. All 20 will get us PAS society of the year…probably.
1. **Publicity Check:**
* **ACTION (ALL) -** [**https://forms.gle/LDfiPqQZ5uPTn9r86**](https://l.messenger.com/l.php?u=https%3A%2F%2Fforms.gle%2FLDfiPqQZ5uPTn9r86&h=AT1PcVbrGmTKYOmkdG1P84nIND1AzBUsxfFX_UQhFuY9L3HYBiaBUzH3Nj205gruMShMCRpU_AmtUKtz251FQRRMQHf4JX0_Eo1BCKyCfBgb93OkFyM8lD6aezkjlrAwbXPJJbGx0jtQlzVCUNHnZUADfts) **-** link for introductory posts - fill it out, ya filthy animals.
* Should we start posting right away? *Everyone nodded.*
* Ken almost started crying over what piece of furniture he might be.
* Perhaps, we should be funny. More posts instead of stories too. They are too ‘Flippant’ says Aaliyah. I have not heard that word in a while. It made me chuckle. I have missed 4 minutes of conversation thinking about it.
* Committee T-Shirts might be on the way. James B said he might look like a dickhead wearing his. James B is unaware that he already looks like a Dickhead.

* We discussed other types of stash like jumpers - maybe we will make some. Maybe we won’t. It's a big world out of there baby.
* We received a few messages about various discount codes from other organisations. We have decided not to act on them.
1. **Bristones**
* We currently don't have an MD. But we need one as this group is very important. And large. And cool. Quarterly MDs suggested but it's not stabilising enough.
* James Kerr, if needed, will MD the group but this is NOT a problem solved. They are just being nice. Ken could also help, but we are still looking for a permanent MD.
1. **Resources Check**
* Mics lent to Innervoices for their gig in oxford on the 15th of july for a fee of £50.
* Oxford bells and Illuminations will also be using our mic (£500 and £800 respectively) for the Edinburgh fringe festival
* Well done James, I will be spending this money on Beer.
1. **AOB:**
* **ACTION (Wilf)** - start creation of a whole society group chat and MD group chat on whatsapp.
* Aalliyah has failed her driver's test three times. This is silly and funny. Laugh at her. Hahaha.
* **ACTION (James B)** Factcheck that everyone in Wales is nice. I don’t believe
* The WEBSITE HAS GONE DOWN! Ken has agreed to pay for a new domain at a price of £15 pound. This will soon be fixed
* Ayesha will be trying out some new venues, keep in touch about doing that as a group